

STEPHEN WARD SCHOLARSHIP



IN HONOUR OF FORMER SHIRES ASSOCIATION PRESIDENT MR STEPHEN WARD FOR THE PURSUIT OF PROFESSIONAL DEVELOPMENT RELEVANT TO LOCAL GOVERNMENT

AR BLUETT MEMORIAL AWARD - STEPHEN WARD SCHOLARSHIP GUIDELINES

Purpose

The purpose of the Stephen Ward Scholarship is to:

1. Honour the significant contribution made to Local Government by former Shires Association President Stephen Ward, who was tragically killed in a commuter plane accident on 11th June 1993, whilst returning to Cootamundra after representing Local Government at a major local government forum.
2. Provide an opportunity and encouragement to a local government employee to undertake further study, professional development or research.

Operation & Control of Scholarship & Management of Funds

The operation and control of the Scholarship shall be at the sole discretion of the Trustees of the AR Bluett Trust, who may be appointed from time to time. Funds in the Scholarship Trust Account should be managed by the Local Government NSW, on instruction from the Trustees.

Guidelines

The Scholarship guidelines shall generally be applied as follows:

1. A Scholarship of up to \$2,500 (or an amount to be determined in subsequent years) shall be made available to an employee to each of the Bluett Award Winning Councils on an annual basis to undertake further study, professional development or research conducted by a recognised educational institution or professional body or private research project subject to peer review.
2. The Scholarship shall be open to all employees who have a minimum 12 months employment with the Bluett Award winning Councils.
3. A written submission of 500-1000 words shall be made by each applicant. The submission should include:
 - a. Details of the study, professional development or research to be undertaken
 - b. The benefit to:
 - the employee
 - Council or local government generally
 - c. The length of time involved
 - d. The cost and the amount of Scholarship Funds requested
 - e. Any supplementary financial contribution by Council, other body or individual
4. The successful awardee shall be determined by each Council and endorsed by the relevant Department Head and the General Manager
5. The Bluett Award winning Councils may at their discretion supplement the Scholarship by any additional financial contribution they see fit
6. Any scholarship not taken up within 12 months of awarding will lapse (unless special circumstances arise and are approved by the Council General Manager and the Chair of the AR Bluett Trust)
7. Funds may only be used by the awardee for direct expenses and not by any spouse, partner or other person
8. The AR Bluett Trust shall provide a suitable certificate/trophy to the awardee and each Council shall provide appropriate acknowledge and recognition of the Scholarship recipient and the Stephen Ward Scholarship
9. A report from the Awardee signed off by the General Manager, on completion of the study, professional development or project shall be submitted to:
 - a. The Council
 - b. The AR Bluett Trust
10. All decisions and determinations of the AR Bluett Trustees are final